



# NON-PROFIT GIVEAWAY

FOR 2022

**CATERING  
BY DESIGN**



# Requests for Submission

## 2022 Non-Profit Giveaway

*SUBMISSIONS MUST BE RECEIVED NO LATER THAN MAY 2, 2022 AT 5:00PM*

### **OVERVIEW**

As a non-profit organization, you understand the value of fundraising and building relationships with those that can give. Catering by Design is once again in the unique position to donate our services to a deserving organization within Colorado. We are proud to uphold our philanthropic duty and excited to give back to the community that has helped us thrive for over two decades.

Catering by Design has been in business since 1996, our company has grown to offer clients services beyond the plate and has been fortunate to provide these services to top companies, non-profit organizations and private individuals throughout the country. Catering by Design is owned and operated by Cade and Ingrid Nagy who have a passion about catering and design and look forward to sharing that passion with you. More information can be discovered at [www.cateringbydesignco.com](http://www.cateringbydesignco.com).

We ask that you review the following packet of information and submit all of the requested information via email or mail no later than 5:00 pm on Monday, May 2, 2022. Please note that all qualified organizations that apply will receive a special 15% discount (towards your choice of the catering menu or décor elements) on a qualifying event if they are not chosen as the winner, so it pays to submit! To learn more about the giveaway and its success stories, visit [www.cateringbd.com/community](http://www.cateringbd.com/community).

### **OBJECTIVE**

We realize the impact local non-profits have for both our home community and our nation at large. Because of this, we want to donate our services, with a value of up to \$20,000 in catering and/or event and/or décor to a deserving non-profit organization located in Colorado.

### **WHO WILL BE CHOSEN**

A panel of community leaders, clients and past beneficiaries will once again select this year's recipient. The judges will look for a deserving non-profit organization that supports innovative philanthropy, raises public awareness, increases the charitable giving in Colorado, and one who can demonstrate how this giveaway could positively impact their organization. A full list of our selection committee will be made public once the selection process has concluded and a recipient has been awarded.



## **HOW TO ENTER**

- Your entry submission must be received no later than Monday, May 2, 2022 at 5:00pm
- To mail: Address to 11095 East 45th Avenue, Denver, Colorado, 80239 c/o “Non-Profit Giveaway”
- To email: Send to [giveaway@cateringbydesignco.com](mailto:giveaway@cateringbydesignco.com) with “Non-Profit Giveaway” in the subject line
- As submissions are received, they will be checked for completion only. Should an incomplete submission be found, the organization will be contacted and given until 5:00pm on Monday, May 2, 2022 to submit additional materials. Note: All sections must be completed. Only completed submissions will be given to the judges for consideration.

## **WINNING EVENT CRITERIA**

The \$20,000 in-kind services will be contributed to one single event hosted on one date that takes place between July 1, 2022 and October 31st, 2023. The \$20,000 can only be applied towards Catering by Design inhouse products (i.e.: food, staff, service charges, as well as floral and décor options). The recipient’s event must take place at one of the many venues Catering by Design are allowed to operate and our team is also happy to assist in finding the ideal venue for the occasion. If you have already contracted an event with Catering by Design that falls between the dates of July 1, 2022 and October 31st, 2023, you are still eligible to apply for this giveaway. Should your organization be chosen, the grant will be credited toward the contracted event.

## **CONTACT US**

All questions related to this request for submission must be directed to the attention of Syd Sexton, General Manager & COO, 303.781.5335 or [syd@cateringbydesignco.com](mailto:syd@cateringbydesignco.com). Telephone inquiries are to be restricted to clarification of the Request for Submission; all other inquiries must be in email format and will be shared with all potential respondents, as appropriate.

## **SUBMISSION, PROVISIONS & CONDITIONS**

All entries must be submitted with the form provided and in accordance with all terms, conditions, specifications, and stipulations contained herein. Respondents shall read and understand all terms, conditions, specifications, and stipulations contained in the Request for Submission.

All respondents are required to complete all the information requested in this Request for Submission. Failure to do so may result in the disqualification of the submission.

In the event that any gratuities or kickbacks are offered or tendered to any Catering by Design employee or representative, the submission response shall be disqualified and shall not be reinstated.



# SUBMISSION REQUIREMENTS

## BASIC NON-PROFIT INFORMATION (SECTION 1 OF 5)

NAME OF NON-PROFIT  
ORGANIZATION:

SUBMISSION CONTACT  
& TITLE:

ADDRESS:

TELEPHONE:

EMAIL:

WEBSITE:

*Please attach separate documents for sections 2-5. PDF or Word are acceptable.*

**ORGANIZATION OVERVIEW (SECTION 2 OF 5):** Please tell the judges about your organization including about why your organization was founded, what services you provide, who you support, your mission and vision statement.

**EVENT OVERVIEW (SECTION 3 OF 5):** Please describe to the judges the event in which you would use the \$20,000. This may be an existing event or a new event you hope to create. Remember – Catering by Design is known for creativity and over the top events, so do not hold back!

**INFRASTRUCTURE (SECTION 4 OF 5):** Please describe for the judges your organization's infrastructure; specifically, your development team and how they would promote this event. We would like to ensure the organization has the ability to support the planning and execution of a large successful event.

**WHY (SECTION 5 OF 5):** Finally, please tell the judges why your organization is deserving of this giveaway and the impact it would have on you.

**ADDITIONAL INFORMATION:** Have a success story you want to share? Case study? We welcome all additional supporting material you wish to share with the panel. We just ask you to please not send any video links as we are not able to view them during the judging processing. Originality in the design of your proposal and presentation is encouraged.

