

# Event Services Back & Front of House Positions Available

With over twenty years of experience in corporate, nonprofit, social, and wedding events, Catering by Design is one of the top full-service event companies specializing in executing highly customized event experiences. The driver of our success has always been to constantly create original innovative concepts; to build a team that will lead the way in our industry; and to provide the client experience they've always dreamed of and beyond. Our uncompromised cuisine will always be fresh and cooked on-site at our client's events by our professional team. Our décor will feature pieces exclusive to our market, built in-house whenever possible by our master craftsmen. But most importantly, our works of art will be created for our clients by people with a passion for what they do every day.

## **HIRING: Event Service Staff, Chefs and Décor Team Members**

- Flexible scheduling to accommodate your work life balance
- No experience necessary, we will happily train you
- Fun Family team environment
- Various locations throughout Colorado – based in the Greater Denver area

## **Essential Duties and Responsibilities**

- Understand Banquet Event Orders to safely, efficiently set up and break down events
- Help Event Managers set up and break down event and/or other special food service tables and equipment.
- Efficiently complete prep and side work to enable focused guest care and maintain an orderly and clean station during events.
- Understand and adhere to general basic food safety requirements as per Colorado food safety regulations
- Provide friendly, professional guest service with genuine care. Be familiar with menu offerings to entice guests with its ingredients and preparations.
- Respond promptly, courteously and effectively to guest inquiries, requests and concerns. Know when to alert a manager, should the need arise.
- Maintain high levels of standard of personal appearance and grooming, which include wearing the proper uniform and nametag when working
- This position requires the ability to lift and carry up to 20 pounds.
- Work in a fast-paced environment - shifts will in most cases require employees to stand and or walk for long periods of time.

You must be of legal age and TIPS trained to serve alcoholic beverages

Catering by Design is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status.